



<p><b>Name of the Officer</b> Matthew Lewis <b>Phone no:</b> 01633 644850 <b>E-mail:</b> <a href="mailto:matthewlewis@monmouthshire.gov.uk">matthewlewis@monmouthshire.gov.uk</a> Rachael Rogers <b>Phone no:</b> 01873 854282 <b>E-mail:</b> <a href="mailto:rachaelrogers@monmouthshire.gov.uk">rachaelrogers@monmouthshire.gov.uk</a></p>	<p><b>Please give a brief description of the aims of the proposal</b></p> <p><b>Shire Hall / Monmouth Museum.</b></p> <p>To undertake a feasibility study to establish a new cultural offer at the Shire Hall Monmouth, celebrating the history and collections of Monmouth and relocating the current Monmouth Museum.</p>
<p><b>Name of Service area</b></p> <p><b>MonLife Attractions &amp; Museums and Arts</b></p>	<p><b>Date 28 October 2020 updated 20 November 2020</b></p>

1. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	The creation of a new heritage and museum offer in Monmouth would enable us to determine how we are able to better serve our existing and potential audiences with protected characteristics.	The reduction in available space for events bookings in Shire Hall could impact on the community however this is not specific to people with protected characteristics and needs to be balanced against the improvements of access to the museum / heritage offer allowing improvement of the visitor experience and the availability of other community venues.	We are already consulting as part of the MonLife Heritage Strategy project and this will help inform our approach to the initial phase. The desired scope and content of further provision will be developed through a process of full public engagement and involvement.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Disability	As above and unlike the existing museum building Shire Hall has lift access to all floors and meets access requirements	As above	As above
Gender reassignment	As above	As above	As above
Marriage or civil partnership	As above	As above	As above
Pregnancy or maternity	As above	As above	As above
Race	As above	As above	As above
Religion or Belief	As above	As above	As above
Sex	As above	As above	As above
Sexual Orientation	As above	As above	As above
Welsh Language	As above	As above	As above
Poverty	As above and the further development of free to access provision assists in reducing barriers to access	As above	As above

**2. Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal. There's no need to put something in every box if it is not relevant!

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>Creating a new heritage/museum offer at Shire Hall that better tells the Monmouth story would contribute to enhancing cultural and heritage presence in each of our towns, and uses resources to best effect. The delivery of enhanced arts, cultural and heritage provision is one of the agreed priorities within the Monmouthshire Destination Management Plan to grow tourism revenue to the county by supporting the artistic, cultural and tourism economy. The proposal utilises existing building resources in a more sustainable way and gives the opportunity for Landlord Services to consider future use of the Market Hall</p> <p>The combined offer also presents greater opportunities to support and enhance learning and skills development of all sectors of our communities.</p>	<p>The desired scope and content of further provision will be informed by stakeholder input and an assessment of how it can contribute to an improved visitor experience in Monmouth.</p>
<p><b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)</p>	<p>Continued participation as a member of the Happy Museum community ensures contribution to initiatives to positively contribute to biodiversity and climate issues.</p>	<p>Shire Hall has previously hosted cultural and artistic activity such as the Wye Valley River Festival to raise awareness of environmental issues and will continue to do so as opportunities arise</p>
<p><b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood</p>	<p>The positive effects of cultural activities on people's wellbeing is well documented and the delivery of the new offer will enhance the ability to provide that opportunity to existing and new audiences.</p>	<p>The new provision would enable a contribution to a healthier Wales through cultural activities, volunteering and engagement.</p>

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected</p>	<p>Telling the stories of all our communities through heritage and museum provision is important in making our communities feel connected and attractive. Creating a new heritage/museum offer would present new opportunities to display and interpret the museum collections and Monmouth's stories in an engaging and relevant way, ensuring everyone's voice is represented</p>	<p>The desired scope and content of further provision will be developed through a process of full public engagement and involvement.</p>
<p><b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing</p>	<p>The Museum Services' continued participation as a member of the Happy Museum Community ensures contribution to museum based initiatives to positively contribute to global wellbeing. Re-providing stores gives the opportunity to consider more sustainable methods of museum storage.</p>	<p>When fitting out new stores and deciding what objects are stored where close attention will be given to environmental impact.</p>
<p><b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation</p>	<p>Telling the stories of all our communities would be central to the development of the new provision, including achieving full bilingual provision (not currently the case at Monmouth Museum due to the age of current display material)</p> <p>Local culture and heritage will provide a platform for both formal and informal learning including arts provision.</p>	<p>The desired scope and content of further provision will be developed through a process of full public engagement and involvement.</p>
<p><b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances</p>	<p>The further development of free to access provision assists together with engagement through the MonLife Heritage Strategy work and the development of the new offer will work towards reducing barriers to access</p>	<p>The desired scope and content of further provision will be developed through a process of full public engagement and involvement</p>

### 3. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Balancing short term need with long term and planning for the future</p> <p><b>Long Term</b></p>	<p>Creating a new heritage/museum offer at Shire Hall that better tells the Monmouth story, including the current Monmouth Museum and the Shire Hall heritage offer address the need to improve facilities and the visitor experience and provides a framework for long term development of the offer and the engagement of new audiences.</p>	
 <p>Working together with other partners to deliver objectives</p> <p><b>Collaboration</b></p>	<p>Delivery of a new heritage/museum offer involves working closely with our colleagues across MonLife and MCC, existing stakeholders, including the Town Council, market and partnership with funders. It builds on the heritage strategy ad collection review work already supported by the National Lottery Heritage Fund and continuing partnerships related to art, cultural and heritage activities</p>	
 <p>Involving those with an interest and seeking their views</p> <p><b>Involvement</b></p>	<p>Delivery of a new heritage/museum offer involves consultation with stakeholders, volunteers and community partners. We intend to build on the engagement through the MonLife Heritage Strategy project and undertake a process of full public engagement and involvement to help us identify the stories important to all our communities.</p>	<p>We will consult on the display and interpretation of the Nelson collection to ensure that we take into account modern day views which have been particularly highlighted by the Black Lives Matter movement.</p>

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Putting resources into preventing problems occurring or getting worse</p> <p><b>Prevention</b></p>	<p>Shire Hall has struggled to deliver the expected level of business or footfall expected and Monmouth Museum is dated and would require significant investment to bring the visitor experience up to modern expectations. The Museum Stores are almost at capacity and we need to address this in order to plan for the future. The proposal utilises existing building resources in a more sustainable way and gives the opportunity for Landlord Services to consider future use of the Market Hall</p>	<p>Creating a new heritage/museum offer at Shire Hall that better tells the Monmouth story helps addresses these issues relating to Shire Hall and Monmouth Museum and will contribute towards developing a wider solution for museum storage</p>
 <p>Considering impact on all wellbeing goals together and on other bodies</p> <p><b>Integration</b></p>	<p>.It is well documented that participation in cultural life improves people’s wellbeing and this is something we consider throughout our work:</p> <p><a href="#">Museums Association Report</a></p> <p><a href="#">Happy Museums</a></p> <p><a href="#">Happy Museums: Future Generations Act</a> (Monmouthshire are specifically mentioned in this one)</p> <p><a href="#">Welsh Government Arts and Culture Vision Statement</a></p>	

**4. Council has agreed the need to consider the impact its decisions has on the following important responsibilities: Social Justice, Corporate Parenting and Safeguarding. Are your proposals going to affect any of these responsibilities?**

	<b>Describe any positive impacts your proposal has</b>	<b>Describe any negative impacts your proposal has</b>	<b>What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?</b>
Social Justice	Our role as a museum service is to tell the stories of everyone in Monmouthshire. We would like to ensure we do this more effectively.	N/A	The desired scope and content of further provision will be developed through a process of full public engagement and involvement. We will consult on the display and interpretation of the Nelson collection to ensure that we take into account modern day views which have been particularly highlighted by the Black Lives Matter movement.
Safeguarding	Safeguarding procedures are already in place across MonLife attractions, museums and learning.	N/A	Safeguarding procedures will be reviewed through the SAFE process as the new provision is planned and developed to ensure maintenance of existing standards.
Corporate Parenting	N/A	N/A	N/A

**5. What evidence and data has informed the development of your proposal?**

- Visitor figures / financial performance across the sites
- Experience of operations
- Discussion amongst / input from MonLife Attractions, Learning and Museum teams
- Development of MonLife Heritage Strategy

**6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

Creating a new heritage/museum offer at Shire Hall that better tells the Monmouth story address the need to improve facilities and the visitor experience and provides a framework for long term development of the offer and the engagement of new audiences. It is well documented that participation in cultural life improves people's wellbeing and the process of developing new provision allows for full public engagement and involvement to help identify the stories important to all our communities. Better facilities will support the education of our children and young people and developing their sense of place within their communities. Creating a new heritage/museum offer will contribute to the economy, add vibrancy to the town centre and support artistic, cultural, heritage and tourism activity

**7. ACTIONS:** As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

<b>What are you going to do</b>	<b>When are you going to do it?</b>	<b>Who is responsible</b>
Seek approval for a feasibility study	ICMD 9 December 2020	Environment & Culture Manager
Consider the outcome of the study	tbc	
Develop a full implementation plan	tbc	

**8. VERSION CONTROL:** The Equality and Future Generations Evaluation should be used at the earliest stage, such as informally within your service, and then further developed throughout the decision making process. It is important to keep a record of this process to demonstrate how you have considered and built in equality and future generations considerations wherever possible.

<b>Version No.</b>	<b>Decision making stage</b>	<b>Date considered</b>	<b>Brief description of any amendments made following consideration</b>
1.	ICMD		